

July 30<sup>th</sup>, 2014

Mr. Rupen Pandya  
President & CEO  
**SaskBuilds Corporation**  
720-1855 Victoria Avenue  
Regina, Saskatchewan S4P 3T2

**Subject: The Regina Bypass Project RFQ Reference Number SBRBP - RFQ**

Dear Mr. Pandya:

P1-Consulting acted as the Fairness Advisor to review and monitor the communications, evaluations and decision-making processes that were associated with the procurement process for the **Regina Bypass Project** in terms of ensuring fairness, equity, objectivity, transparency and adequate documentation of the evaluation process.

The existing Regina highway infrastructure is inadequate for current levels of traffic demand, provides a severe impediment to traffic flow, and places a major restriction on commercial and population growth. A clear and convincing need for a new bypass has been demonstrated in order to serve the Regina Region's growing population and allow new economic development initiatives.

In our role as Fairness Advisor, P1 Consulting made certain that the following steps were taken to ensure a fair and open process:

- Compliance with the requisite procurement policies and procedures and the laws of tendering for the acquisition of services relating to public sector procurement;
- Adherence to confidentiality of submissions, as applicable, and the evaluation process;
- Objectivity and diligence during the procurement process in order to ensure that it was conducted in an open and transparent manner;
- Proper definition and use of evaluation procedures and assessment tools in order to ensure that the process was unbiased;
- Compliance of project participants with strict requirements of conflict of interest and confidentiality during the procurement and evaluation processes;
- Security of information;
- Prevention of any conflict of interest amongst evaluators on the selection committee; and
- Oversight to provide a process where all Respondents were treated fairly.

The Fairness Advisor actively participated in the following steps in the process to ensure that fairness was maintained throughout:

- Project kick-off meeting

**P1 Consulting Inc.**

- Review of the draft RFQ documents
- Attend the Respondent's Presentation
- Review of the RFQ Addenda and Questions and Answers (Q&A)
- Review of RFQ evaluation process and guideline
- Submission receipt, evaluation and selection of the Shortlisted Proponents

As the Fairness Advisor for the **Regina Bypass Project RFQ** we certify that, at the time at which this report was prepared, the principles of fairness, openness, consistency and transparency have, in our opinion, been maintained throughout procurement process. Furthermore, no issues emerged during the process, of which we were aware, that would impair the fairness of this initiative.

Yours truly,



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Jill Newsome  
Lead Fairness Advisor

